

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
ADOPTED MINUTES**

Meeting: Regular Meeting
Place: City Hall
Mike Balkman Chambers
9770 Culver Blvd.
Culver City 90232

Date: August 26, 2014
Time: 6:00 p.m. – Public Meeting
6:01 p.m. – Closed Session
7:00 p.m. – Public Meeting

Board Members Present
Laura Chardiet, President
Nancy Goldberg, Vice President
Steven M. Levin, Ph.D., Clerk
Susanne Robins, Member
Katherine Paspalis, Esq., Member

Staff Members Present
David LaRose, Superintendent
Kati Krumpe
Leslie Lockhart
Mike Reynolds

Call to Order

Board President Ms. Chardiet called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:09 p.m. with all Board members in attendance. Dr. Tony Spano led the Pledge of Allegiance.

Report from Closed Session

Ms. Paspalis reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

It was moved by Dr. Levin and seconded by Ms. Paspalis that the Board adopt the August 26, 2014 agenda as presented. The motion was unanimously approved with 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

9. Consent Agenda

Ms. Chardiet called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. George Laase requested that item 9.2 be withdrawn. Ms. Paspalis requested that items 9.6 and 9.7 be withdrawn. It was moved by Ms. Robins and seconded by Dr. Levin to approve Consent Agenda Items 9.1 and 9.3 – 9.5 as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

- 9.1 Minutes of Regular Meeting –July 8, 2014
- 9.3 Certificated Personnel Reports No. 2
- 9.4 Classified Personnel Reports No. 2
- 9.5 Compensation Report of the Members of the Board of Education

9.2 Approval is Recommended for Purchase Orders and Warrants

Mr. Laase requested that this item be withdrawn to inquire about purchase order that was stamped completed. He asked if we would see the report. Mr. Laase asked about a summary of the charges and felt that the public should be able to see a report of the work. It was moved by Dr. Levin and seconded by Ms. Paspalis that the Board approve Purchase Orders and Warrants as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

9.6 Approval is Recommended for the Student Teacher Agreement Between the Culver City Unified School District and California State University, Northridge

Ms. Paspalis withdrew this item to inform the public that the agreements were not included in the Board packet and that copies were provided to the Board and to the public this evening. Additional copies of the agreements for items 9.6 and 9.7 were made available. It was moved by Ms. Paspalis and seconded by Dr. Levin that the

Board approve the Student Teacher Agreement Between the Culver City Unified School District and California State University, Northridge. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

9.7 Approval is Recommended for the Internship Agreement Between the Culver City Unified School District and University of California Los Angeles

Ms. Paspalis withdrew this item to inform the public that the agreements were not included in the Board packet and that copies were provided to the Board and to the public this evening. Additional copies of the agreements for items 9.6 and 9.7 were made available. It was moved by Ms. Paspalis and seconded by Dr. Levin that the Board approve the Internship Agreement Between the Culver City Unified School District and University of California Los Angeles. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

10. Awards, Recognitions and Presentations - None

11. Public Recognition

11.1 Superintendent's Report

Mr. LaRose complimented all of the staff that does all of the work behind the scenes such as the Educational Services team, Maintenance, Operations, and Transportation, Business Services, and the District Office staff that worked hard over the summer to make sure the year got off to a good start and the campuses look great. He provided an update on additional plans at the school sites and the parking issues in the District. Mr. LaRose also stated that District staff had a great Back to School kick-off event where the theme was based around the theory of filling someone's bucket. Mr. LaRose explained the theory of filling other people's buckets with either positive reinforcement or "dipping" into their bucket with negativity. He also provided an update on the success of the Summer Lunch Program.

11.2 Assistant Superintendents' Reports

Dr. Krumpe reported on the launch of a heavily loaded summer professional development. She acknowledged the help and hard work of the District Librarian, Asuncion Romo. He has done a great job at getting the books ready and available for the students with the new common core curriculum. Dr. Krumpe stated that she had huge appreciation and gratitude for all of our teachers. She commended Mr. Drew Sotelo, Director of School and Family Support Services, for a really smooth start to the school year and for working collaboratively with the principals. She reported that our district was the first in the county to have our LCAP approved, and now other districts are contacting us for guidance. Dr. Krumpe stated that there will be continued reports on the K-12 math and how it is progressing. She also shared a story about a letter she received from a parent commending the math program and how it helped her student pass entrance exams for college.

Mrs. Lockhart stated that the Human Resources Department has been very busy hiring new staff. She stated that we have been very fortunate to add forty new teachers, and 10 new classified employees to the CCUSD family. Mrs. Lockhart wanted to publicly acknowledge her wonderful staff Catherine Cummings, Maria Gomez, Elisa Gonzalez, and LaShon Rayford who worked tirelessly through the summer to make sure all of the interviews, testing, and processing went smoothly. She also reported that the volunteer process has changed and will now be handled at each individual school site. All sites are now sharing the same database for volunteers. This new database will be helpful when a parent is processed on the elementary level and they later want to volunteer at the Middle School or High School. She thanked Dave Ross for all of his help getting this process up and running. Mrs. Lockhart also reported that the District had the first training/professional development for substitute teachers. She shared a little of what was involved and stated that the participants really enjoyed it.

Mr. Reynolds introduced Shea Cunningham as the new Recycling Coordinator for the District. He provided the Board with a brief biography of Ms. Cunningham's experience and welcomed her to the District. Mr. Reynolds then provided the Board with the information on the people who were in attendance to give presentations at tonight's meeting.

11.3 Student Representatives' Reports**Culver City High School Student Representative/Student Board Member**

Natalia Saucedo, Student Board Member, reported on activities at Culver City High School, including students implementing the program being rolled out by Ms. Cunningham, the new Recycling Coordinator. ASB is implementing a new committee to help inform the students on the process of the program with recycling. ASB is working with Council Member Jim Clarke on the Centennial of Culver City and the Non-Profit Faire that is to get the students more involved with their community service. They are having a new period where peer tutors are helping students in the ninth and tenth grades.

11.4 Members of the Audience

Members of the audience spoke about:

- Cary Anderson spoke about the street signs on Van Buren and Irving Place around Linwood Howe Elementary. He stated that there are several signs with various regulations. He proceeded to read a number of regulations that had been posted. Mr. Anderson brought a CD with additional information about the signs but staff was unable to get it up and playing.
- Elaine Behnken stated that she was the proud President of AVPA and wanted to thank the Board for their continued support of the arts. She thanked Mr. Reynolds, the architects, and all involved who will be working to refurbish Robert Frost Auditorium.

11.5 Members of the Board

Board Members spoke about:

- Ms. Paspalis reported on her attendance at Fiesta La Ballona as she worked at the District booth. She said it was very festive. She also said she was looking forward to a great year and welcomed everyone back.
- Dr. Levin suggested doing the Board agenda earlier if possible. He would like to have the agenda earlier in the week to review because sometimes the weekend is not enough time, especially with the current agenda. He also suggested that if certain information was available, maybe the Board could get that information as it comes in. Ms. Robins stated that she does not have a problem with getting the agenda earlier, but she does not think that getting the Board reports in pieces, or as they come in, would be a good idea. That leaves an opportunity for the Board to miss information. Ms. Paspalis stated that this agenda was longer because there was no meeting for about six weeks, but future agendas will be shorter. Further discussion ensued. Ms. Chardiet would like to see the agenda move to an electronic format such as Board Docs. Mr. LaRose stated that Rebecca Williams has been looking into that and we will inform the Board of findings. Dr. Levin stated that there was an incident on Friday with a water leak at Farragut Elementary and it was very impressive how it was handled. Dr. Lynch stayed for hours on Friday and over the weekend, custodians and M.O.T. staff, and the staff really helped out which he was really proud of. It really showed the type of community we live in. Everyone did what they had to do to get the leak and the clean up handled. He stated that he worked the District booth at Fiesta La Ballona and many people asked him how to get their children into the District. He also spoke about how the community can have more involvement with the Board. Both he and Mr. LaRose are trying to come up with some ideas to have the Board more available to the community. Mr. LaRose gave some examples of how there can be more opportunities for the community to interact with the Board. Dr. Levin reported that Sandy Segal Health Center fundraiser is on February 21st and they are honoring Mr. LaRose and Mike Bauer. Dr. Levin announced that this Thursday is AVPA orientation.
- Ms. Robins thanked the administration team for all of the work that was done over the summer. She stated that hiring approximately fifty people in six weeks is outstanding. She attended the Back to School event and thought it was great. Ms. Robins stated the Board just agreed on a student teacher agreement. She has a concern on where they are placed, and wanted to know if we have a process for placement. Mrs. Lockhart explained the process and stated that the principals work closely with the student teachers. Ms. Robins was very happy to see in the Purchase requisitions that there were many Culver City businesses that we work with which is in line with the Culver City Compact collaboration.
- Ms. Goldberg reported that she has had a lot of air quality inquiries. Many people want to know if the other schools are going to get the same air study. She congratulated Ms. Cunningham on her new

position as Recycling Coordinator. Ms. Goldberg also thinks that it is wonderful work that Cunningham is doing in the District. Ms. Goldberg spoke about the common core curriculum. She commended Dr. Krumpe and our teachers for all of their hard work. She congratulated our Governor for providing a moratorium on adopting the standards. She also volunteered at the Summer Lunch Program this summer and had a great time working with the kids. Ms. Goldberg announced that there is a young intern from Americorp, Rachel Claire, who will be working with the students, and she is being sent to work at the District through the Venice Family Health Center who will be working with students to appoint them with the obligations of good health. She may even be able to entice them into looking at a medical career. Ms. Goldberg also announced that she was proud to see her final grandchild graduate from high school.

- Ms. Chardiet thanked District staff for the work done this summer, and she thanked Mrs. Lockhart for responding to the Board's request for training for substitutes. She thought there was a great start to the school year and thanked Mrs. Lockhart for a great newsletter. Ms. Chardiet thanked the Sister City for their trip to Kaizuka, Japan which her daughter attended. It is so great to see the trip changes them and matures them and enhances their self-confidence. She thanked Karlo Silbiger and Allison Burns of the Sister City Committee.

12. Information Items

12.1 Update on Bond Timeline and Activities

Mr. Chet Wang of Keygent and Mr. David Casnocha, Bond Counsel provided an update on the bond timeline and associated activities. He spoke about updating the District's credit rating, interest rates, and explained the differences between negotiated sales and competitive sales. He answered questions from the Board. Board members thanked him for his presentation

12.2 Update on Robert Frost Auditorium Design

Mr. Craig Hodgetts of Hodgetts+Fung Design and Architecture provided a brief history on Robert Frost Auditorium and provided an update on the future design. He presented the design and explained that the work would be done in three segments that he called Task 1, Task 2, and Task 3. Mr. Hodgetts explained what part of the work would be done during each task section. He then answered questions from the Board. Dr. Tony Spano of the AVPA thanked the Board for their commitment to the arts and to the restoration of the auditorium. Further discussion ensued about the timeframe for the whole job. Mr. LaRose commended Mr. Hodgetts and Ms. Fung and stated that he was grateful for all of their work thus far. He then addressed the Board with his thoughts about the timeline and also being fiscally responsible.

13. Recess

The Board recessed at 9:00 p.m. and reconvened at 9:12 p.m.

The regular meeting was recessed and the Meeting of the Culver City School Facilities Financing Authority was opened at 9:13 p.m.

Ms. Chardiet announced that item 2.0 was being pulled from the agenda. Mr. Reynolds stated that they are trying to restructure the motion.

1.0 Approval of the Report of the Treasurer – Controller

Ms. Paspalis asked Mr. Reynolds to speak about the income. It was moved by Ms. Paspalis and seconded by Ms. Robins that the Board of Directors of Culver City School Facilities Financing Authority approve the Financial Report for the period ending June 30, 2014 as presented. The motion was unanimously approved with a vote of 5 – Ayes by Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

Ms. Chardiet announced that the Meeting of the Culver City School Facilities Financing Authority was adjourned at 9:17 p.m. and the Regular Meeting of the Board of Education was reconvened

12.3 Update on Current Capital Projects

Mr. Bryan Osborne of Balfour Beatty Construction provided an update on the District's current capital projects and showed a brief presentation on the work that has been done at the school sites. Board members thanked Mr. Osborne for his presentation.

14. Action Items**14.1 Superintendent's Items - None****14.2 Education Services Items****14.2a Approval is Recommended for the Software license and Support Agreement between Infrastructure, Inc. and Culver City Unified School District**

It was moved by Dr. Levin and seconded by Ms. Robins that the Board approve the Software license and Support Agreement between Infrastructure, Inc. and Culver City Unified School District as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3 Business Services Items**14.3a Approval is Recommended to Ratify Agreement with LACOE for PeopleSoft Financial System**

It was moved by Ms. Paspalis and seconded by Dr. Levin that the Board approve to Ratify Agreement with LACOE for PeopleSoft Financial System as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3b Approval is Recommended to Ratify Agreement with Recycling Coordinator Consultant

It was moved by Ms. Robins and seconded by Dr. Levin that the Board approve to Ratify Agreement with Recycling Coordinator Consultant as amended. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3c Approval is Recommended for Resolution #1/2014-2015 – Increase in Developer Fees

It was moved by Ms. Paspalis and seconded by Ms. Robins that the Board approve Resolution #1/2014-2015 – Increase in Developer Fees as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3d Approval is Recommended to Ratify Purchase of Network Equipment

Mr. Reynolds explained what the contract was for and explained that it allows us to purchase certain items without going to bid. Dr. Levin asked if this was the best amount that we could get since prices change rapidly. Mr. Reynolds confirmed and stated that Mr. Quinn has done research on the items and recently passed the CBO certificate exams so he is very aware of what to look for and what questions to ask during his research. It was moved by Ms. Robins and seconded by Ms. Paspalis that the Board approve to Ratify Purchase of Network Equipment as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3e Approval is Recommended for Claim Rejection

It was moved by Ms. Goldberg and seconded by Dr. Levin that the Board approve the Claim Rejection as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3f Approval is Recommended for Resolution #2/2014-2015 – Bond Insurance

It was moved by Ms. Goldberg and seconded by Dr. Levin that the Board approve Resolution #2/2014-2015 – Bond Insurance as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3g Approval is Recommended for Resolution #3/2014-2015 – Formation of Bond Oversight Committee

It was moved by Ms. Paspalis and seconded by Dr. Levin that the Board approve Resolution #3/2014-2015 – Formation of Bond Oversight Committee as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3h Approval is Recommended to Adopt Bond Oversight Committee Bylaws

It was moved by Ms. Robins and seconded by Ms. Paspalis that the Board adopt Bond Oversight Committee Bylaws as presented. Ms. Paspalis inquired as to if these are standard bylaws. Mr. David Canocha stated that it was standard and he also included a few bylaws based on his experience, but they were not law. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3i Approval is Recommended for Revision to Agreement with Keygent Advisors

It was moved by Dr. Levin and seconded by Ms. Paspalis that the Board approve the Revision to Agreement with Keygent Advisors as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3j Approval is Recommended to Ratify Addendum to Agreement with Cumming

It was moved by Ms. Paspalis and seconded by Ms. Robins that the Board approve to Ratify Addendum to Agreement with Cumming as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3k Approval is Recommended to Ratify Statement of Intent to Participate in Culver City's Hazard Mitigation Plan

It was moved by Ms. Goldberg and seconded by Dr. Levin that the Board approve to Ratify Statement of Intent to Participate in Culver City's Hazard Mitigation Plan as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3l Approval is Recommended for the Addendum to Athletic Field Lease Lease-Back Phase II

It was moved by Dr. Levin and seconded by Ms. Paspalis that the Board approve the Addendum to Athletic Field Lease Lease- Back Phase II as presented. Ms. Paspalis asked for clarification on location. Mr. Reynolds confirmed it was for Chabola Stadium. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3m Approval is Recommended to Ratify Agreement for El Marino Air Mitigation Engineering Study

It was moved by Ms. Goldberg and seconded by Ms. Paspalis that the Board approve to Ratify Agreement for El Marino Air Mitigation Engineering Study as presented. Mr. Laase wanted to clarify that agreement if the agreement was between the CCUSD and Southland, and not Balfour Beatty. Mr. Reynolds confirmed it was with the District. Mr. Laase also wanted to confirm that there would be no pressure from the site, and that they would also study the inside air and not just the outside air. Dr. Levin inquired about the effectiveness and would like a little more information. Mr. Laase also stated that we must not forget about the decibel levels, and making sure that the ventilation is adequate. Mr. Laase stated that he made notes when passing by that particular classroom and noticed that the system was not being used eighty percent of the time which led him to believe that there may be a high level of noise from the unit. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.3n Approval is Recommended for Rejection of Claim

It was moved by Ms. Paspalis and seconded by Ms. Robins that the Board approve the Rejection of Claim as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

14.4 Personnel Items**14.4a Approval is Recommended for the Emergency Permit, Declaration of Need for Fully Qualified Educators**

It was moved by Ms. Robins and seconded by Ms. Goldberg that the Board approve the Emergency Permit, Declaration of Need for Fully Qualified Educators as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

15. Board Business**15.1 Board Self-Evaluation**

Mr. LaRose explained to the Board what type of self-evaluation he is suggesting that they do at the conclusion of future Board meetings. He also suggested a process for doing the evaluation. Ms. Paspalis stated that other districts such as LAUSD do not do these types of evaluations and she does not think that the Board is a type of “body” that does this type of evaluation at a Board meeting. She stated that she would not be partaking in the self evaluation. Ms. Robins stated that she thinks it is a good idea, but maybe they could do a different process such as instead of one person evaluating the whole Board, each member could evaluate themselves and give the information to Mr. LaRose to review. Further discussion ensued. Ms. Chardiet suggested handling the process as they have at previous meetings and have one person do the evaluation and then alternate who completes the evaluation at following meetings.

Adjournment

Ms. Paspalis suggested adjourning the meeting in memory of Rick Hudson who worked in the District and did so much for the District and community; and Elijah Dymant who was a student at Culver Park High School and was to graduate this past June. There being no further business, it was moved by Ms. Paspalis, seconded by Dr. Levin and unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays to adjourn the meeting. Board President Ms. Chardiet adjourned the meeting at 9:55 p.m. in memory of Rick Hudson and Elijah Dymant.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary